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STUDENT APPLICATION FORM

Kindly submit the following with the Application Form:

1. Two passport-sized photograph of the student
2. Student's Birth Certificate and passport details
3. Student's Entry Visa / Malaysian Permit*
4. Father's and mother's Passport* details
5. Father's and mother's Entry Visa
6. Three-year past school results
7. School Leaving Certificate and Testimonial from previous school(s) attended
8. Application Fee of RM 500.00

**If the student is Malaysian*

SECTION A: STUDENT'S PARTICULARS

Surname: _____

Given name: _____ Sex: Male / Female* *(Delete where appropriate)*

Address: _____

Date of birth: _____ Age: _____ Nationality: _____

Race: Malay / Chinese / Indian / Other * *Others (Please state): _____

Passport No: _____ Birthcert / IC No (for M'sians): _____

SECTION B: STUDENT'S EDUCATION BACKGROUND

Year	Name of School	Highest Level Achieved

Academic:

Has the student ever been offered double promotion?

Yes

No

If yes, please give details: _____

Sports:

Please list the games the student has participated in at school level:

1. _____ 3. _____

2. _____ 4. _____

Other interest:

1. _____ 3. _____

2. _____ 4. _____

SECTION C: STUDENT'S HEALTH RECORD

Does the student have any of the following medical conditions? (Please tick \checkmark where applicable)

<p>a. Bronchial asthma</p> <p>b. Epilepsy</p> <p>c. Fits due to high fever</p> <p>d. Kidney disease</p>	<input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/> <input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/> <input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/> <input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/>	<p>e. Heart problem</p> <p>f. Diabetes mellitus</p> <p>g. Blood disorder</p> <p>h. Others</p>	<input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/> <input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/> <input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/> <input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/>
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Is the student taking any prescribed medication regularly? Yes No

If yes, please specify medication: _____

Is there any physical or audio / visual impairment Yes No

If yes, please give details: _____

Please specify if the student has had the following infections and/or vaccination (Tick \checkmark where applicable)

<u>Infectious Disease</u>		<u>Vaccination</u>	
a. Measles	<input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/>	a. Tetanus	<input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/>
b. Chicken pox	<input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/>	b. Polio	<input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/>
c. Mumps	<input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/>	c. Diphtheria	<input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/>
d. Others	<input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/>	d. BCG	<input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/>
Please specify: _____		e. Cholera	<input style="width: 30px; height: 30px; border: 1px solid black;" type="checkbox"/>

Please state any drugs / food / drinks allergy, if any: _____

Please state briefly any other useful information that the class teacher / Principal should know about the student.

SECTION D: PARENTS' / GUARDIANS' DETAILS

	<u>FATHER'S DETAILS</u>	<u>MOTHER'S DETAILS</u>
Surname:	_____	_____
Given Name:	_____	_____
Passport / I.C. Number:	_____	_____
Nationality:	_____	_____
Occupation:	_____	_____
Home Tel:	_____ *	_____ *
Mobile Tel:	_____ *	_____ *
Email:	_____	_____
Language spoken:	_____	_____
Name of Employer:	_____	_____
Office Address:	_____	_____
	_____	_____
	_____	_____
Office Tel:	_____ *	_____ *
Highest Level of Education Achieved:	_____	_____
	_____	_____
Signature:	_____	_____
Date:	_____	_____

* Please tick / which contact number to be listed in case of an emergency

GENERAL TERMS AND CONDITIONS OF ENROLMENT

The following terms and conditions apply to all students of the school.

A.

SECURITY DEPOSIT

1. A sum equivalent to two terms fees as applicable at the time of admission, shall be paid upon admission of the child to the School, as a security deposit towards the payment of fees. In the event that the child progresses to the higher stages of education in the School, such sum/s as set by the school shall be paid by the child to increase and maintain this security deposit at a sum equivalent to two terms fees of the child as applicable to the stage of education that the child is at.
 - 1.1. The School shall refund the Security Deposit without interest, at the end of the of the child's study in the School or on *withdrawal or discontinuance* of the child's enrolment for any reasons whatsoever from the School provided the following conditions are fulfilled:
 - 1.1.1. All outstanding fees due are paid up in full;
 - 1.1.2. The School receives sufficient notice of withdrawal of the child, which is: ONE FULL academic term notice in writing must be received in advance by the school before the withdrawal of the child from enrolment, to constitute sufficient notice of withdrawal, failing which the security deposit described in condition number 1 above shall be forfeited in full. Such notice in writing of the withdrawal of the child shall be required to be given by way of personal delivery or AR Registered post and in both cases will only take effect on the date that the same is duly acknowledged as received by the School; and
 - 1.1.3. The School in its sole discretion determines that no harm/damages/breakages to any person or school asset is attributable to the student concerned.
2. The Security Deposit has to be maintained throughout the tenure of the student with the School and shall at no time be treated as a payment or set-off for term fees.
3. The Security Deposit and any fees paid upon confirmation of enrolment with the school shall be forfeited and will not be refunded if after accepting the offer of a place in the School, the student does not attend School thereafter.

FEES

4. Fees:
 - 4.1. School fees paid are neither refundable nor transferable.
 - 4.2. All fees due are to be paid on or before the fourteenth day of the beginning of each term.
 - 4.3. A reminder letter will be sent after fourteen days if no payment has been received. A late payment fee of RM50.00 per child, per outstanding bill will be imposed.
 - 4.4. In the event that no payment has been received within the aforementioned fourteen days, the child concerned shall be suspended from School until all outstanding fees have been paid in full.
 - 4.5. In the further event that the outstanding fees have not been paid in full within one (1) month of the date of the child's suspension from School, the School reserves the right to terminate the enrolment of the child from the School and to prevent the child from entering the School premises and/or remove the child from the school. In such situations, the aforesaid security deposit is forfeited.
5. The School reserves the right to amend, at any time, upon giving reasonable notice of the same, the fee structure and any other payments payable by the student.

PLACE IN SCHOOL

6. Upon enrolment, a place in the school shall be reserved for the period of1..... month, after which, the School reserves the right to cancel the enrolment of the child from the School and to give the seat to other students and any fees paid shall be forfeited.
7. The School reserves the right to remove/expel your child and/or prevent the parents' of the students from entering the School premises for any reason deemed necessary at the sole discretion of the School. In such a situation, the aforesaid security deposit will be forfeited.

8. The School reserves the right to refuse admission, to terminate or discontinue enrolment of your child from School, if he/she has been found to be suspended / de-registered from other schools or to have a criminal record or is otherwise deemed by the School in its sole discretion to be unfit to be allowed to be admitted, enrolled or to continue to be enrolled or to remain in the school for any reason whatsoever and reserves the right to remove from or prevent from entering the School's premises and/or suspend and/or terminate the enrolment of any student/s in the School if the School in its sole and absolute discretion determines that the said student and/or its parent/s or guardian/s and/or any other party interferes in or disrupts the smooth running of the School or its administration or the classes in the School in anyway whatsoever and in such event, the School shall not be liable in any way for any inconvenience, difficulties or losses whatsoever suffered by any party as a result of the same.

MEDICAL

9. In the event of any medical emergency, the school is hereby authorized to seek medical attention for the student from the nearest available medical practitioner, clinic or hospital and the School, its management or staff are not responsible in any way whatsoever for any treatment, attention or medication administered to the student by such medical practitioner, clinic or hospital.

9.1. The School may seek medical attention for the student, if the School is unable, for whatsoever reason, to contact the parents of the students concerned or whilst awaiting the arrival of the parents or the medical practitioner, clinic or hospital of the parent's choice.

9.2. Any medical charges incurred with respect to the above, shall be settled immediately by the parent concerned.

NOTICES

10. Any notice required to be given by the School herein shall be deemed to have been given on the second (2nd) day after it has been sent by pre-paid ordinary post to the address of the child contained on the enrolment form or to the last known address as informed to the school in writing.

The school reserves the right to amend, annul or add to the terms and conditions of enrolment from time to time and such amended terms and conditions shall be deemed to be applicable to all students enrolled in the school, irrespective of when any student enrolled in the School.

I, _____ the undersigned parent/guardian of _____ confirm that I have read, understood and accepted the above terms and conditions contained herein and agree to be bound by all such terms and conditions. I hereby declare that _____ has not been suspended, terminated or de-registered from any other school or charged in any court, including Juvenile Court.

Signature: _____ Date: _____

Name: _____

B. ADDITIONAL TERMS AND CONDITIONS APPLICABLE TO STUDENTS IN YEAR 9W PROGRAMME (formerly known as Prep-C Middle)

SECURITY DEPOSIT

- a. The student will not be able to withdraw prior to completion of the entire duration of Year 9W, i.e. 3 years. Should the student choose to withdraw from Fairview prior to graduation in Year 11, the deposit will be forfeited.

PLACE IN SCHOOL

- b. The core subjects that each Year 9W students go through in the first year are:
- English
 - Math
 - Art
 - Computing
 - Business Studies
 - Integrated Science
- c. Upon completion of Year 9W, the student will progress to Year 10W and prepare for the GCE O-Levels which will be attempted at Year 11W, with an option of Science or Business Stream subjects, in addition to the compulsory subjects of English and Mathematics.
- d. Subjects that can be entered for either stream are:

Science Stream

Physics
Biology
Pure Math
Chemistry

Business Stream

Art
Commerce
Computing
Accounting

C. ADDITIONAL TERMS AND CONDITIONS APPLICABLE TO STUDENTS IN YEAR 11W PROGRAMME (Formerly known as Prep-C Xpress)

SECURITY DEPOSIT

- a. The student will not be able to withdraw prior to completion of the entire duration of Year 11W, i.e. 3 years. Should the student choose to withdraw from Fairview prior to graduating in Year 13, the deposit will be forfeited.

PLACE IN SCHOOL

- b. The student will be prepared for both the GCE O Level examinations, which will be attempted in Year 2 of the programme, as well as a Diploma in Business Studies, which will be attempted in Year 2 and Year 3 of the programme.

The school reserves the right to amend, annul or add to the terms and conditions of enrolment from time to time and such amended terms and conditions shall be deemed to be applicable to all students enrolled in the school, irrespective of when any student enrolled in the School.

I, _____ the undersigned parent/guardian of _____ confirm that I have read, understood and accepted the above terms and conditions contained herein and agree to be bound by all such terms and conditions. I hereby declare that _____ has not been suspended, terminated or de-registered from any other school or charged in any court, including Juvenile Court.

Signature: _____ Date: _____

Name: _____